

**Lewis Center Foundation
Minutes
March 8, 2019**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:30 a.m.
2. **Roll Call:** Lewis Center Foundation Members Charity Frash, Buck Goodspeed, Tyler Jaramillo and Marcia Vargas were present.

Lewis Center Foundation Member Desiree Burgnon was absent.

Staff members Teresa Dowd and Lisa Longoria were also in attendance.

3. **Public Comments:** None
4. **Special Presentations:** None
5. **Consent Agenda:**
 - .01 Approve Minutes of January 8, 2019 and February 5, 2019 Regular Meetings - On a motion by Charity Frash, seconded by Buck Goodspeed, vote 4-0, the Lewis Center Foundation Board approved Consent Agenda item 5.01.
6. **Discussion/Action Items:**
 - .01 Approve Esperanza Mayoral as a Lewis Center Foundation Board Member - On a motion by Charity Frash, seconded by Tyler Jaramillo, vote 4-0, the Lewis Center Foundation Board approved Esperanza Mayoral as a Lewis Center Foundation Board Member.
 - .02 Approve Umang Patel as Lewis Center Foundation Board Member - On a motion by Tyler Jaramillo, seconded by Buck Goodspeed, vote 4-0, the Lewis Center Foundation Board approved Umang Patel as a Lewis Center Foundation Board Member.
 - .03 Approve Armando Quintana as Lewis Center Foundation Board Member - On a motion by Tyler Jaramillo, seconded by Charity Frash, vote 4-0, the Lewis Center Foundation Board approved Armando Quintana as a Lewis Center Foundation Board Member.
 - .04 2019 Annual Gala –
 - Evites have gone out. We still need emails for a lot of the contacts. Personal follow up is needed as well. Sponsor and purchased ad logos are due April 1.
 - Teresa will check if the March 21 Gala Committee meeting can be held at Hilton Garden Inn. She will also check on Wi-Fi, a piano and player, and if we can cut and serve a cake. She will also check with the Ambassadors to see who is available to help with the event.
 - Duberly is working with the rep on the electronic auction. Items were discussed. Descriptions and value are due to her by April 1.
 - We will need to assemble the silent auction baskets on April 17 or 18. Charity offered to store the items at her house.
 - We would like to give the awardees a framed print of the invitation with a plaque. Buck will talk to HD Art n Frame regarding doing the framing.
7. **Information Included in Packet:**
 - .01 Lewis Center Foundation Financial Reports
 1. January 2019 Foundation Balance Sheet
 2. January 2019 Foundation Savings Report
 3. Donations – 2018-19

8. **Board/Staff Comments:**

- .01 Ask a question for clarification
- .02 Make a brief announcement
- .03 Make a brief report on his or her own activities
- .04 Future agenda items

9. **Recommendations to the LCER Board:** None

10. **Adjournment:** Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:50 a.m.